

### STONEBRIER COMMUNITY DEVELOPMENT DISTRICT

Agenda Package

Board of Supervisor Regular Meeting

Date & Time: Thursday, March 10, 2022 6:30 PM

Heritage Harbor Clubhouse 19502 Heritage Harbor Parkway Lutz, FL

Note: The Advanced Meeting Package is a working document and all materials are considered <a href="https://document.org/deceptance">DRAFTS</a> prior to presentationn and Board acceptance, approval or adoption.

#### **Stonebrier Community Development District**

DPFG Management & Consulting, LLC

[X] 250 International Parkway, Suite 208 Lake Mary FL 32746 321-263-0132

**Board of Supervisors Stonebrier Community Development District** 

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Stonebrier CDD is scheduled for Thursday, March 10, 2022, at 6:30 P.M. at Heritage Harbor Clubhouse, 19502 Heritage Harbor Parkway, Lutz, FL.

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forward to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime if you have any questions, please contact me.

Sincerely,

Howard McGalfney Howard McGaffney District Manager

Enclosure

Cc: District Attorney

District Engineer District Records District: STONEBRIER COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Thursday, March 10, 2022

Time: 6:30 PM

Location: Heritage Harbor Clubhouse

19502 Heritage Harbor Parkway

Lutz, FL

Call-in Number: +1 (929) 205-6099

Meeting ID: 2043596216#

#### Agenda

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II. Audience Comments – (limited to 3 minutes per individual for agenda items)

#### III. **Vendor Reports**

A.	Stead	adfast Environmental – Waterway Inspection Report	Exhibit 1		
B.	B. DPFG Field Operations Report		Exhibit 2		
C.	C. Yellowstone Landscape Report Exhi				
D.	D. Yellowstone Proposals				
	1.	Enhancement Proposals	Exhibit 4		
		a. Basic Enhancement Work Order - \$2,809.00			

- b. Main Bridge Enhancement \$6,205.00
- c. Main Entrance Median Enhancement \$13,557.50
- d. Sunlake Blvd Sod Enhancement \$15,900.00
- Evergreen Entrance Plant Installation \$3,097.00 2. Exhibit 5 3. Tree Proposals Exhibit 6
  - Oak Tree Elevation 2021 \$30,630.96
  - Replace 5 Dead Oak Trees Mar. 2022 \$1,984.00 b.
  - Sod Over 5 Dead Oak Tree Stumps \$1,220.00
  - Zone 1 North of Sunlake Blvd Traffic Circle Tree d. Elevation Spring 2022 - \$3,230.00
  - Zone 2 Oak Tree Elevations Sunlake Blvd South of Traffic Circle Spring 2022 - \$9,405.00
  - County Line Rd Tree Elevation \$18,810.00
- Remove & Sod Exit Side of Main Entrance \$3,917.68 4. Exhibit 7

#### IV. Consent Agenda

- A. Consideration for Approval The Minutes of the Board of Supervisors Regular Meeting Held February 10, 2022
- Exhibit 8
- B. Consideration for Acceptance The February 2022 Unaudited Financial Report
- Exhibit 9
- C. Consideration for Acceptance The January 2022 Unaudited Financial Report *previously presented*

Exhibit 10

#### V. Business Items

A. Consideration of Signs of Tampa Bay LED Signs Installation Proposal - \$36,082.37 Exhibit 11

#### VI. Staff Reports

- A. District Manager
- B. District Attorney
- C. District Engineer

#### **VII.** Supervisors Requests

- VIII. Audience Comments New Business (limited to 3 minutes per individual for non-agenda items)
- IX. Adjournment

Note: For the full agenda package, please contact <a href="mailto:jleger@dpfgmc.com">jleger@dpfgmc.com</a>

	EXHIBIT 1





Stonebrier CDD Aquatics

### Kevin Riemensperger

2/24/2022 9:49 AM

Steadfast Environmental 30435 Commerce Drive Suite 102 San Antonio, FL 33576 813-836-7940 | office@SteadfastEnv.com



Site: 1



Comments

H1 - Near excellent condition. There are small amounts of organic debris along the shoreline. These will decay over the next few days.







Comments:

T1 - Great condition. Exposed areas of bank are free of any nuisance vegetation, and the water hosts no significant algae activity. Small amounts of Lilies remain here. The Littoral Shelf is being treated for grasses.







#### Site: 1



U1 - Superb condition. Routine maintenance and monitoring will continue.





#### Site:



Comments:

U - Good condition. Areas of bank exposed from the receding waters are being maintained, and kept free of grasses. Algae activity is contained to minor amounts of subsurface algae. Normal for a healthy pond.







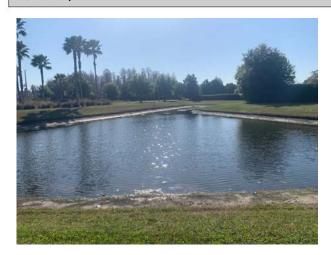
#### Site: 4



D04 - Fresh algal growth is noted along the northern bank, small patches of filamentous surface algae. These will be addressed during the upcoming maintenance visit.







D4 - There are "tufts" of Slender Spikerush on the exposed bank. And a higher than normal amount of subsurface algae. Both to be treated during the follow-up visit. Debris was collected here.







#### Site: 4



T4 - Excellent condition. The water is turbid, though free of algae activity, and the shoreline is free of grasses. One Fragrant Waterlily plant is on this pond.







Y - Near Excellent condition. There are a mix of Fragrant Waterlilies, and of Spatterdock here, being maintained to prevent their overtaking of the pond.







#### Site:



T - Excellent condition. Routine maintenance and monitoring will continue.







T6 - Near Excellent condition. The exposed bank is clear of any vegetation, and the water is free of algae. Along the perimeter of the pond, there is a buildup of decayed organic debris. This will be treated next visit.







#### Management Summary

With the conclusion of February, March has rapidly shifted the conditions affecting Stonebrier's ponds. After a series of cold snaps, increasingly warm temperatures are becoming the norm. Rain events have been exceedingly rare in the past few months, which has lowered water levels throughout the community. Additionally, the lack of significant wind or rain has increased decay times for surface algae once treated. Residents may notice this algae that sticks around longer between treatment events, This is a direct result of stagnant water conditions and cold nighttime temperatures. Once treated, algae will turn brown, and eventually white as it decays, a sign of it's successful treatment.

Most ponds were in great health on this most recent visit; free of algae and with clear shorelines, though low water levels expose large sections of the beds and banks of ponds. These are presently being kept free of nuisance vegetation until the return of higher water levels brought on by rain. Ponds D4 & D04 were the only two found with significant new algal activity. Small scale blooms had occurred from the warmer temperatures last week. These blooms will be followed up on during the next maintenance event, with maximum results from treatment will typically be evident within 7-10 days. Steadfast is investigating the use of bentonite clay, as a means to sequester nutrients in high density areas such as the ponds on this roundabout.

Aside from this, the only ponds in need of any other attention were H1 & T6, only requiring a light treatment to potentially help expedite organic decay, due to the lack of winds/rain. These will again be administered on the next maintenance visit.

#### Recommendations / Action Items

Continue to treat ponds for algae growth, targeting blooms that have occurred from seasonal changes.

Target emergent/submergent nuisance grass species along exposed areas.

Stay alert for any debris along the shoreline.

Thank you for choosing Steadfast Environmental!





EXHIBIT 2

### Stonebrier

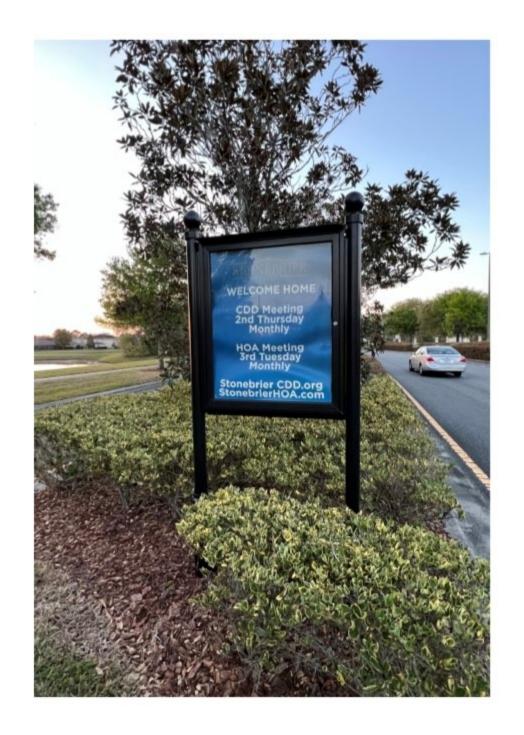
Field Inspection Report — March 2022 DPFG Management & Consulting

### Action items Stonebrier

- Most annuals withered due to frost and freezing temperatures.
- Landscapers scheduled to install sod this month along Sunlake.
- Proposals requested for electronic signs for community messages.
- Proposals requested for cleaning, repairing, & painting of entrance monuments.
- Proposals requested for pressure cleaning of entrance sidewalks and curbs.
- Irrigation repairs made along County Line Rd. Well pump is not cycling as often and it is making less noise.

## Message board south

Current condition of message board located in center median of Sunlake Blvd. near bridge.



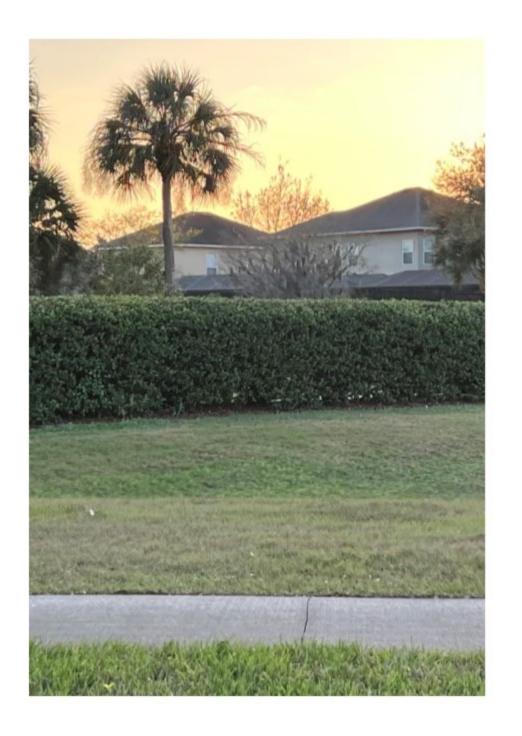
## Message board north

Current condition of message board located west side of Sunlake Blvd. across from clubhouse.



### **Hedges**

Current condition of hedges along border of Heritage Harbor golf course.



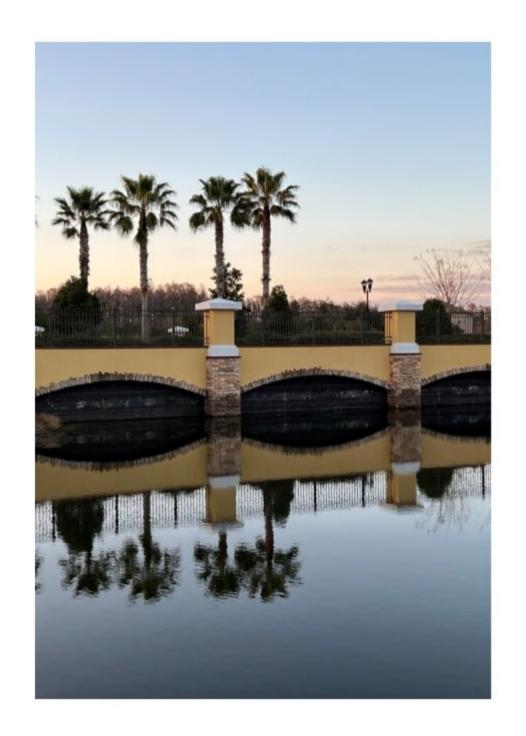
## Stonebrier main sign

Current condition of main sign, rock wall along bottom, and hedges.



### Black arches

Recommend painting the black arches along wall of bridge wall while the water is low.



### **Bridge**

Sunlake Blvd. bridge annuals removed, lighting operational. Added some photos of bridge from outside facing in. Also, identified graffiti on outside.















## Waterbridge entrance

Evergreen Oaks, palm trees trimmed, annuals removed, bushes trimmed. Sign has green growth on it. Aluminum fence rails have mold and algae growing on them.















## Woodside entrance

Annuals removed, bushes and trees trimmed. Sidewalks and curbs stained.









## Sweetgrass entrance

Annuals removed, bushes and trees trimmed.









## Waterbridge entrance

Annuals removed. Bushes and trees trimmed.



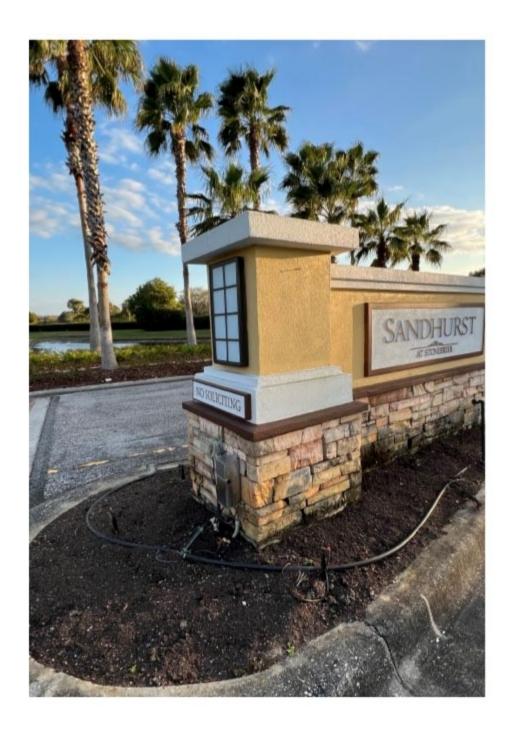






# Sandhurst entrance

Annuals removed.



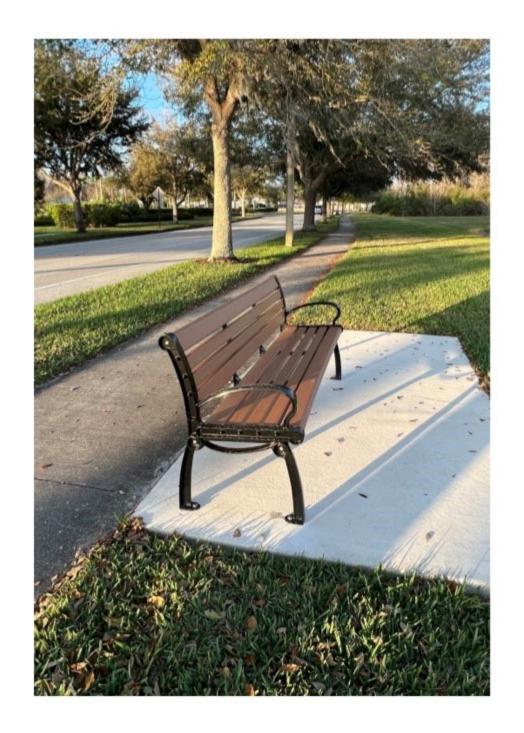


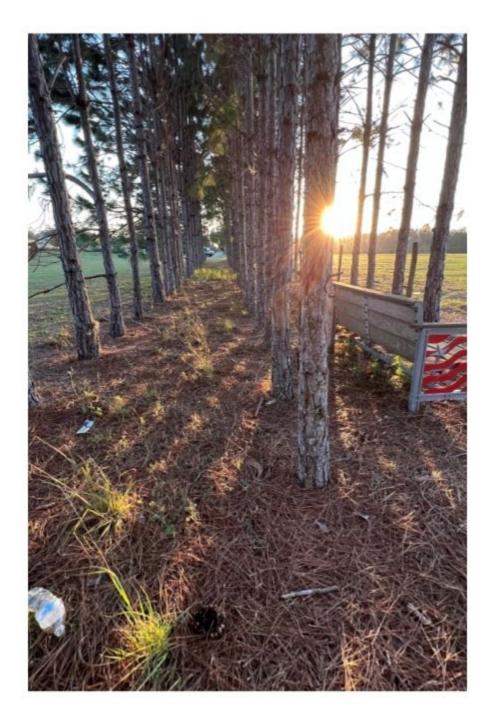




### Park bench

Park bench repaired along county line road.



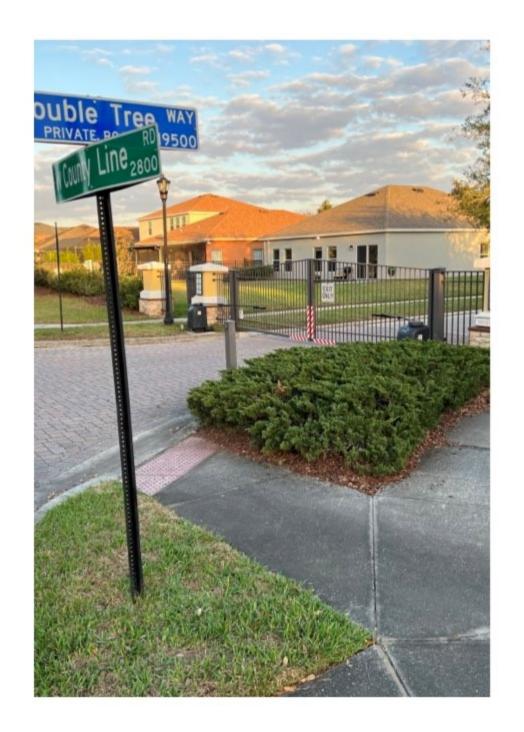






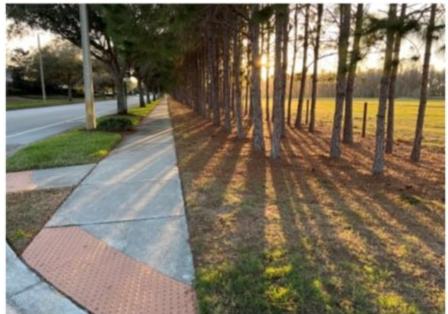
## Double tree exit

Pool easement project crew took down warning indicator sign. Well pump is making less noise and no longer leaking.









# Pool easement projects

Trash/debris left behind again. Bushes and irrigation drip line ripped out. Gopher tortoise hole right next to work area. Sod damage.





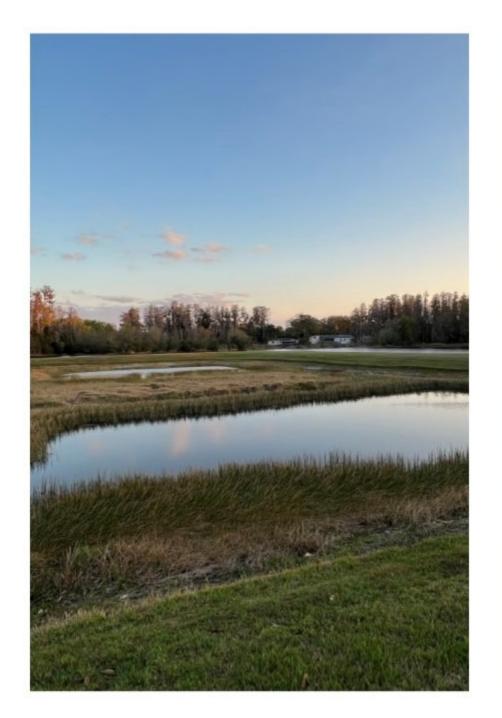




### **Ponds**

Water levels lower due to lack of rain. Algae blooms beginning to appear with recent warmer weather.
Minimal trash/debris.









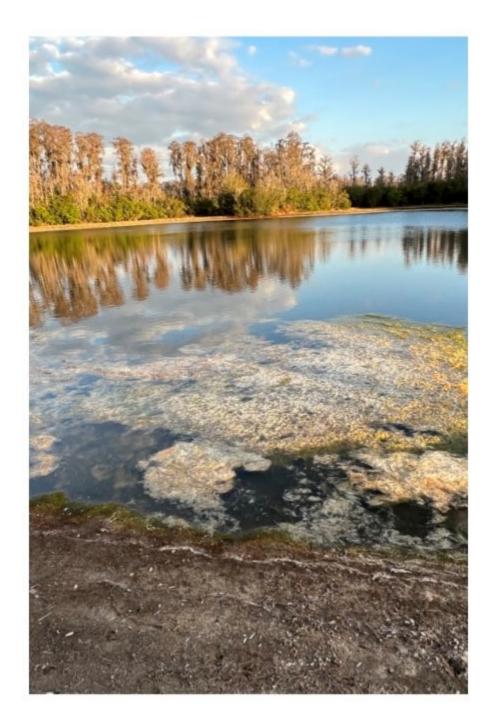






	EXHIBIT 3	







March Site Audit
Assigned To Community



Observation
Assigned To Community
Dead Annuals have been removed. New Annuals
go in the beds 8 March 2022



Observation
Assigned To Community
We will continue to cut Mule Grasses back for rejuvenation



Observation
Assigned To Crew/Detail Crew
Start cutting conservation areas back



#### Observation

Assigned To Community

Areas of Mule Grass left will be cut around traffic circle.



#### Observation

Assigned To Board

Has notifications gone out that we were removing the bench from the area in the north east corner? Trash still being left behind.



#### Observation

Assigned To Board

Will the board want pricing for the 2 areas where equipment has ripped up the Bahia?



#### Observation

Assigned To Board

Added to last observation



Observation

Assigned To Management

Propose removal of old plants & Bahia planted along the berm

White.

Christiaan Van Helden Yellowstone Landscape

	EXHIBIT 4



Proposal #176940

From: Chris Van Helden

Date: 01/06/2022

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Basic Enhancement Work Order (FL)

Terms: Net 30

Remove & replace plant life around well at east side of County Line Road.

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Removal & installation prep	1.00	\$296.00	\$296.00
15gal Sweet Viburnum	18.00	\$132.00	\$2,376.00
Irrigation Parts and Labor	1.00	\$137.00	\$137.00

#### **Client Notes**

- Remove old plants from side facing residential dwellings
- Replace with 18 Viburnum Odoratissium
- Yellowstone will install 8 bags of mulch at no cost
- Remove debris & dump fees
- Irrigation adjustments, parts & labor

SUBTOTAL	\$2,809.00
SALES TAX	\$0.00
TOTAL	\$2,809.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	

YELLOWSTONE LANDSCAPE

Date: 02/18/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Main Bridge Enhancement Terms: Net 30

- Remove all Fakahatchee Grasses & Sunshine Ligustrum
- Prepare both sides of the bridge for new plants
- Installation of Red/Purple Fountain Grasses & Variegated Pittosporum
- Installation of Pine Bark Mulch
- Rebuild Irrigation to new plant life
- Dump Fees & Taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Red/Purple Fountain Grasses	70.00	\$15.50	\$1,085.00
Variegated Pittosporum	90.00	\$15.50	\$1,395.00
Pine Bark Mulch	40.00	\$9.50	\$380.00
Removal, Preparation, & Installation	1.00	\$2,350.00	\$2,350.00
Irrigation Labor	1.00	\$600.00	\$600.00
Irrigation Parts & Material	1.00	\$395.00	\$395.00
Client Notes			

Enhance the Entrance & Exit to the Community

	SUBTOTAL	\$6,205.00
Signature	SALES TAX	\$0.00
x	TOTAL	\$6,205.00

Contact	Assigned To
Print Name:	Chris Van Helden  Office:
Title:	cvanhelden@yellowstonelandscape.com 
Date:	_

## Stonebrier

Lutz, FL





Existing

Landscape Design Suggestions

Annuals Variegated Pittosporum Purple Fountain Grass



**Potential** 



Proposal #189885

Date: 02/28/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD

c/o DPFG 250 International Pkwy Suite 280

Lake Mary, FL 32746

main: mobile: 21550 County Line Rd W

Lutz, FL 33558

Property Name: Stonebrier CDD

Main Entrance Median Enhancement

Terms: Net 30

- Remove the plant life around the Magnolias & Holly's along the Median.
- Top soil & prepare area for sod & plants
- Installation of sod & new plants
- Lift Magnolia branches up to 10 feet
- **Dump Fees & Taxes**

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Red Fountain Grass	40.00	\$15.50	\$620.00
Variegated Pittosporum	185.00	\$15.50	\$2,867.50
Soil Mix	6.00	\$80.00	\$480.00
Pine Bark Mulch	50.00	\$9.50	\$475.00
Irrigation Parts & Materials	1.00	\$395.00	\$395.00
Removal, Preparation, Installation & Irrigation	1.00	\$3,200.00	\$3,200.00
Installation of new Sod	4600.00	\$1.20	\$5,520.00

**Client Notes** 

Enhance the the visibility of the main sign & safety of the community.

x	TOTAL	\$13,557.50
Signature	SALES TAX	\$0.00
	SUBTOTAL	\$13,557.50

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



Proposal #187791 Date: 02/28/2022

From: Chris Van Helden

YELLOWSTONE LANDSCAPE

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile: Suite 280

Property Name: Stonebrier CDD

Lake Mary, FL 32746

Sunlake Blvd Sod Enhancement Terms: Net 30

- Remove hedges along the Blvd
- Remove Mulch, Drip Line Irrigation, & redo Irrigation to ensure proper coverage
- Prepare & Level areas for sod
- Installation of St. Augustine Sod

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Remove all hedges & plant life along Sunlake Blvd north of the Bridge	1.00	\$3,250.00	\$3,250.00
Move irrigation Parts & Material	1.00	\$650.00	\$650.00
Installation of St. Augustine Turf	10000.00	\$1.20	\$12,000.00
Client Notes			-

Remove hedges along the Blvd & install sod.

SUBTOTAL	\$15,900.00
SALES TAX	\$0.00
TOTAL	\$15,900.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	

## Stonebrier

Lutz, FL





Existing

Landscape Design Suggestions

Sod



**Potential** 



## Stonebrier

Lutz, FL





Existing

Landscape Design Suggestions

Sod



**Potential** 



EXHIBIT 5



Date: 02/28/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Lake Mary, FL 32746

Suite 280

Property Name: Stonebrier CDD

Evergreen Entrance Mar 22 Terms: Net 30

Remove dead firebush

- Install new plants
- Dump fees & taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
African Iris	90.00	\$15.50	\$1,395.00
Pine bark mulch	6.00	\$9.50	\$57.00
Irrigation Parts & Materials	1.00	\$130.00	\$130.00
Removal, Installation & Irrigation	1.00	\$1,515.00	\$1,515.00

**Client Notes** 

Replace dead Firebush damaged by the hard freeze.

	SUBTOTAL	\$3,097.00
Signature	SALES TAX	\$0.00
x	TOTAL	\$3,097.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	

EXHIBIT 6



Proposal #171660 Date: 12/04/2021

From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Stonebrier CDD - Oak Tree Elevation 2021 Terms: Net 30

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Arbor	344.00	\$89.04	\$30,630.96

**Client Notes** 

#### **Stonebrier CDD - Oak Tree Elevations:**

- Crown Raise/ Crown Clean of (344) various Oak species along the right of ways throughout the property.
- Elevation of trees to a minimum of 12 ft. over sidewalks and 16 ft. of roadways.
- Deadwood over 2 inches in diameter removed.
- All debris removed

	SUBTOTAL	\$30,630.96
Signature	SALES TAX	\$0.00
x	TOTAL	\$30,630.96

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



Proposal #190007 Date: 02/28/2022

From: Chris Van Helden



Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Replace 5 Dead Oak Trees Mar 22 Terms: Net 30

Dig wood chips out of area that was grinded down

- Top Soil
- Installation of 5 new trees
- Dump fees & taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Preparation, Installation & Irrigation	1.00	\$795.00	\$795.00
Live Oak Tree	1.00	\$750.00	\$750.00
Irrigation Parts & Materials	1.00	\$199.00	\$199.00
Soil Mix	3.00	\$80.00	\$240.00

**Client Notes** 

Replace Oak Trees after the dead Oaks have been removed.

	SUBTOTAL	\$1,984.00
gnature	SALES TAX	\$0.00
	TOTAL	\$1,984.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



Date: 02/28/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Sod over 5 dead Oak Tree stumps Terms: Net 30

Top soil

- Installation of sod
- Irrigation

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Soil Mix	5.00	\$80.00	\$400.00
St Augustine	50.00	\$1.60	\$80.00
Irrigation Parts & Materials	1.00	\$135.00	\$135.00
Prepare area, installation & irrigation	1.00	\$605.00	\$605.00

**Client Notes** 

Sod over areas after stumps have been ground down

	SUBTOTAL	\$1,220.00
ignature	SALES TAX	\$0.00
	TOTAL	\$1,220.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



Proposal #186371

Date: 02/14/2022

From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W c/o DPFG main: Lutz, FL 33558

250 International Pkwy mobile:
Suite 280

Property Name: Stonebrier CDD

Lake Mary, FL 32746

Zone 1 North of Sunlake Blvd Traffic Circle Tree Elevation Spring 2022 Terms: Net 30

- Elevate Oak Trees to 16 feet over the roadways
- Elevate Oak Trees to 12 feet minimum over sidewalks
- Remove deadwood over 2 inches in diameter
- Remove debris
- Dump Fees & Taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Sunlake Blvd north of Traffic Circle	34.00	\$95.00	\$3,230.00
Client Notes			
Elevate Oak Trees along the Blvd			
	SUBTOTAL		\$3,230.00
Signature	SALES TAX		\$0.00
X	TOTAL		\$3,230.00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



Proposal #186382

From: Chris Van Helden

Date: 02/14/2022

Proposal For Location

Stonebrier CDD 21550 County Line Rd W c/o DPFG main: Lutz, FL 33558

250 International Pkwy mobile:

Property Name: Stonebrier CDD

Suite 280

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Lake Mary, FL 32746

Zone 2 Oak Tree Elevations Sunlake Blvd South of Traffic Circle Spring Terms: Net 30 2022

- Elevate Oak Trees to 16 Feet over the roadways
- Elevate Oak Trees to 12 Feet over the sidewalks
- Remove deadwood over 2 inches in diameter
- Remove Debris
- Dump Fees & Taxes

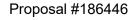
DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Zone 2 Tree Elevations Sunlake Blvd south of the traffic circle	99.00	\$95.00	\$9,405.00
Client Notes			
Oak Tree Elevations along Sunlake Blvd south of the Traffic Circl	е		
	SUBTOTAL		\$9,405.00
Signature	SALES TAX		\$0.00

TOTAL

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

\$9,405,00

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	



YELLOWSTONE LANDSCAPE

Date: 02/14/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

County Line Rd Tree Elevation Terms: Net 30

- Elevate Oak Trees to 16 feet over the roadways
- Elevate Oak Trees to 12 feet over the sidewalks
- Remove deadwood over 2 inches in diameter
- Remove Debris
- Dump Fees & Taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Zone 3 County Line Rd Oak Tree Elevation	198.00	\$95.00	\$18,810.00
Client Notes			
Elevate Trees on County Line Rd, Entrances, & Walls			
	_		
	SUBTOTAL		\$18,810.00
Signature	SALES TAX		\$0.00
x	TOTAL		\$18,810.00

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	

EXHIBIT 7



Date: 02/28/2022 From: Chris Van Helden

Proposal For Location

Stonebrier CDD 21550 County Line Rd W

c/o DPFG main: Lutz, FL 33558 250 International Pkwy mobile:

Suite 280 Lake Mary, FL 32746

Property Name: Stonebrier CDD

Remove & sod exit side of Main Entrance Terms: Net 30

- Remove all Shrubs & Hedges along Sunlake Blvd
- Prepare beds for Sod
- Installation of Sod
- Dump fees & taxes

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Removal, preparation, installation & irrigation	1.00	\$2,100.00	\$2,100.00
Irrigation parts & materials	1.00	\$2.55	\$2.55
St Augustine Sod	2500.00	\$0.73	\$1,815.13

**Client Notes** 

Remove the Hedges & Shrubs on the exit side of the main entrance

SUBTOTAL	\$3,917.68
SALES TAX	\$0.00
TOTAL	\$3,917.68

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact	Assigned To
Print Name:	Chris Van Helden Office: cvanhelden@yellowstonelandscape.com
Date:	

EXHIBIT 8

1	MIN	UTES OF MEETING		
2		STONEBRIER		
3	COMMUNITY	Y DEVELOPMENT DISTRICT		
4 5 6	e e	d of Supervisors of the Stonebrier Community Development 0, 2022 at 6:33 p.m. at the Heritage Harbor Clubhouse, 19502		
7	FIRST ORDER OF BUSINESS – Roll Ca	ıll		
8	Mr. McGaffney called the meeting t	to order and conducted roll call.		
9	Present and constituting a quorum were:			
10 11 12 13	Analina Medina Michael Kiely Zachery Campbell Emmanuel Ramos	Board Supervisor, Chairwoman Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary		
14	Also present were:			
15 16 17 18 19 20	Howard McGaffney Brent Henman (joined in progress) Tucker Mackie (via phone) Greg Woodcock (via phone) Chris Van Helden Aaron Greenblatt	District Manager, DPFG Management & Consulting Operations Manager, DPFG Management & Consulting District Counsel, Kutak Rock LLP District Engineer, Stantec Yellowstone Vesta Property Services		
21 22	The following is a summary of the discussion Board of Supervisors Regular Meeting.	ns and actions taken at the February 10, 2022 Stonebrier CDD		
23	SECOND ORDER OF BUSINESS – Audience Comments			
24	There being none, the next item foll	owed.		
25	THIRD ORDER OF BUSINESS - Vendo	r Reports		
26	A. Exhibit 1: Steadfast Environmental	- Waterway Inspection Report		
27	Mr. Hamilton was not present to pro	ovide a report.		
28 29	As Mr. Henman had indicated the proceeded with discussion of Exhibit	at he would be joining the meeting in progress, the Board it 3 of the agenda.		
30	B. Exhibit 3: Yellowstone Landscape F	Report		
31 32 33 34 35	was waiting to hear back from the regarding trash being left in areas o	nuals were still planned for installation in March, and that he nursery for bed rotations. Comments were made by the Board of the community and damaged irrigation equipment. Mr. Van re proposal would be provided. Ms. Medina relayed additional from irrigation.		
36	C. Exhibit 4: Yellowstone Proposals			
37	1. Sunlake Sod Replacement -	\$7,800.00		
38 39 40		DED by Mr. Campbell, WITH ALL IN FAVOR, the Board Replacement Proposal, in the amount of \$7,800.00, for the et.		

Stonebrier CDD February 10, 2022
Regular Meeting Page 2 of 5

2. Bridge Median Annual Enhancement - \$897.50

Prior to approval of this item, the Board discussed billing and coding for landscape items such as mulching and irrigation, with Ms. Medina indicating that an irrigation rotor zone item from December 22 should come out of reserves rather than capital, and that the mulching project should be reclassified to capital.

On a MOTION by Ms. Medina, SECONDED by Mr. Kiely, WITH ALL IN FAVOR, the Board approved the Yellowstone Proposal for movement of annuals and replacement of Confederate Jasmine, in the amount of \$897.50, for the Stonebrier Community Development District.

#### 3. Oak Tree Elevation 2021 - \$30,630,96

Mr. Van Helden noted that trees were at about 12-14 feet, and the arborist would be raising them to 16 feet over the next few years, as well as raising everything over the sidewalk up to 12 feet. This item was tabled to the next meeting pending an updated proposal.

#### D. District Engineer

Mr. Woodcock stated that a spreadsheet report could be generated summarizing the District's stormwater management system, in response to new legislative requirements for municipal districts in Florida with said systems. Mr. Woodcock stated that the cost would be set at \$5,000.00, and that a formal proposal could be provided at a future meeting, or the Board could approve proceeding with the report. Ms. Medina asked whether the report would involve looking at the entire infrastructure and determining areas that needed repair. Mr. Woodcock stated that these items would be in the report distributed at the next meeting, but that the stormwater management report would more involve an in-office review and summarization of the systems in place at the District. Ms. Mackie advised that the pricing was competitive and recommended authorizing the report to proceed to ensure that it was submitted in a timely manner.

On a MOTION by Ms. Medina, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board approved for the District Engineer to proceed with a stormwater needs analysis, in an amount not to exceed \$5,000.00, for the Stonebrier Community Development District.

Following the motion, Mr. Woodcock stated that he would submit the formal proposal for the next agenda for informational purposes.

#### 1. Exhibit 5: Discussion of Trash Receptacle Report

Mr. Woodcock noted that several options for trash receptacles were included in the exhibit, and recommended that the Board proceed with the Edgewater receptacle with rain bonnet. The Board discussed potential ongoing maintenance and upkeep costs that may be associated with the receptacles, and opted to table this item to the next meeting. Mr. McGaffney provided some insight a company that did waste pickup in the area and indicated that he could acquire a proposal for installation and maintenance.

#### E. District Attorney

# This item, originally item C under the Sixth Order of Business, Staff Reports, was presented out of order.

Ms. Mackie stated that the legislative session was expected to conclude prior to the next board meeting, and that she anticipated providing an update on items affecting CDDs that had ultimately passed.

Stonebrier CDD February 10, 2022
Regular Meeting Page 3 of 5

83 F. Exhibit 8: Consideration & Adoption of **Resolution 2022-03**, Registered Agent 84 This item, originally item A under the Fifth Order of Business, Business Items, was presented out of order. 85 86 Ms. Mackie stated that this Resolution updated the address of the firm. 87 On a MOTION by Mr. Ramos, SECONDED by Mr. Kiely, WITH ALL IN FAVOR, the Board adopted Resolution 2022-03, Designating a Registered Agent, for the Stonebrier Community Development District. 88 G. Exhibit 9: Consideration & Adoption of Resolution 2022-04, Re-Designating Officers 89 90 This item, originally item B under the Fifth Order of Business, Business Items, was presented 91 out of order. 92 Mr. McGaffney stated that this Resolution removed the previous Treasurer and appointed himself 93 and the management company's current financial controller under officer positions ensuring that 94 they could write checks and pay invoices for the District. On a MOTION by Mr. Ramos, SECONDED by Mr. Kiely, WITH ALL IN FAVOR, the Board adopted 95 Resolution 2022-04, Re-Designating Officers, for the Stonebrier Community Development District. 96 97 FOURTH ORDER OF BUSINESS - Consent Agenda 98 A. Exhibit 6: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting 99 Held January 13, 2022 100 On a MOTION by Ms. Medina, SECONDED by Mr. Ramos, WITH ALL IN FAVOR, the Board approved the Minutes of the Board of Supervisors Regular Meeting Held January 13, 2022, for the Stonebrier 101 102 Community Development District. 103 B. Exhibit 7: Consideration for Acceptance – The January 2022 Unaudited Financial Report 104 This item was tabled to the next meeting. 105 FIFTH ORDER OF BUSINESS – Business Items 106 A. Exhibit 10: Presentation of Action Tracker 107 SIXTH ORDER OF BUSINESS – Staff Reports 108 A. District Manager 109 Mr. McGaffney introduced himself to the Board and gave an overview of his background. Mr. McGaffney stated that while the previous District Manager had left the company, DPFG still 110 111 employed the same administrative and financial support staff, and expressed an intent to work with the District through their budget season before finding a qualified local individual who could be 112 trained and developed as the new District Manager. 113 B. Exhibit 2: DPFG Field Operations Report 114 115 (Mr. Henman joined in progress.)

Mr. Henman gave an overview of the report, stating that lights had been repaired on County Line Road, and that sidewalk grinding was being performed by the County. Mr. Henman noted that the

Mr. Henman introduced Mr. Greenblatt to the Board and noted his work with other CDDs in the

116

117

area.

Stonebrier CDD February 10, 2022
Regular Meeting Page 4 of 5

bench manufacturer would be shipping a replacement leg for a broken bench on property, with the only cost to the District being shipping. Mr. Henman stated that he was unsure what the shipping costs would be, though in response to a question from Ms. Medina, indicated that the proposed not-to-exceed amount of \$500.00 would most likely cover shipping and installation.

On a MOTION by Ms. Medina, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board approved the shipping and installation of a park bench replacement leg, in an amount not to exceed \$500.00, for the Stonebrier Community Development District.

Following the motion, Mr. Henman stated that he would be performing a site walk with the pressure cleaning vendor to re-evaluate the scope. In response to Supervisor comments, Mr. Henman suggested that drip line irrigation could also be used around the monuments rather than spraying. Ms. Medina expressed concerns about the number of landscape companies the District had employed that had experienced issues with irrigation. Mr. Henman explained that he had discussed with well pump technicians which had indicated that the well pump was functioning the way that it was supposed to but was experiencing excessive wear.

The Board and Mr. Henman discussed an irrigation mainline valve replacement emergency repair that had been previously approved. Ms. Medina asked whether the Board needed to ratify the proposal which had been sent in on February 1.

On a MOTION by Mr. Kiely, SECONDED by Mr. Ramos, WITH ALL IN FAVOR, the Board approved the ratification of the work authorization for the irrigation mainline valve emergency repair, completed by Yellowstone, in the amount of \$754.84, for the Stonebrier Community Development District.

Following the motion, Ms. Medina commented on spending authority thresholds for necessary repairs and maintenance, and Mr. McGaffney asked whether the Board wished to extend spending authority to Field Operations in addition to the District Manager and the Chair. The Board expressed support for this approach, and Mr. McGaffney stated that he would get in contact with District Counsel.

#### **SEVENTH ORDER OF BUSINESS – Supervisors Requests**

Ms. Medina indicated that there had been issues with the seat-specific email addresses that had previously been established, and noted residents having difficulties contacting Supervisors. Additional concerns were raised regarding records retention. Mr. Kiely stated that communications were going through his personal email address.

Mr. Henman recalled previous requests about LED signage, and asked the Board how they preferred for them to be located, additionally providing an overview of specifications and features. Ms. Medina recommended that Mr. Henman get in contact with Mr. Cornelius regarding signage needs.

#### **EIGHTH ORDER OF BUSINESS – Audience Comments – New Business**

There being none, the next item followed.

#### NINTH ORDER OF BUSINESS – Adjournment

Mr. McGaffney asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Mr. Ramos made a motion to adjourn the meeting.

On a MOTION by Mr. Ramos, SECONDED by Mr. Kiely, WITH ALL IN FAVOR, the Board adjourned the meeting at 8:25 p.m. for the Stonebrier Community Development District.

Regular Meeting Page 5 of 5 161 \*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, 162 163 including the testimony and evidence upon which such appeal is to be based. 164 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed 165 meeting held on March 10, 2022. 166 **Signature** Signature **Printed Name Printed Name** 

Title: 

Chairman

□ Assistant Secretary

February 10, 2022

☐ Vice Chairman

Stonebrier CDD

167

Title:

□ Secretary

	EXHIBIT 9

# Stonebrier Community Development District

Financial Statements (Unaudited)

Preliminary

Period Ending February 28, 2022

## Stonebrier CDD Balance Sheet February 28, 2022

	GENERAL FUND		DEBT SERVICE FUND 2016		TOTAL	
ASSETS:						
BU OPERATING	\$	114,415	\$	-	\$	114,415
INVESTMENTS:						
BU MMK ACCOUNT		1,265,880		-		1,265,880
BU MMK		104,282		-		104,282
REVENUE		-		45,635		45,635
RESERVE		-		222,719		222,719
PREPAYMENT		-		955		955
DUE FROM OTHER FUNDS		-		439,669		439,669
DS PYMT IN TRANSIT		-		-		-
ASSESSMENTS RECEIVABLE		14,962		11,157		26,119
DEPOSITS		-		_		-
PREPAID ITEMS		3,593		_		3,593
ACCOUNTS RECEIVABLE		-				-
DEPOSITS		873		_		873
TOTAL ASSETS	\$	1,504,005	\$	720,134	\$	2,224,140
<u>LIABILITIES</u>						
ACCOUNTS PAYABLE		1,784		-		1,784
ACCRUED EXPENSES		-		-		-
DUE TO OTHER FUNDS		439,669		-		439,669
DEFERRED REVENUE		14,962		11,157		26,119
FUND BALANCE:						
NON SPENDABLE (Deposits)		4,467		-		4,467
ASSIGNED:						
OPERATING CAPITAL		85,104		_		85,104
REPLACEMENT & RENEWAL		509,122		_		509,122
UNASSIGNED		448,898		_		448,898
		-,				- ,
RESERVED FOR DEBT SERVICE		_		708,977		708,977
TOTAL LIABILITIES & FUND BALANCE	\$	1,504,005	\$	720,134	\$	2,224,140

Note: GASB 34 government wide financial statements are available in the annual independent audit of the District. The audit is available on the website and upon request.

## General Fund

	FY 2022 ADOPTED BUDGET		BUDGET YEAR-TO-DATE		ACTUAL YEAR-TO-DATE		% OF BUDGET
REVENUE							
ASSESSMENT - ON ROLL	\$	597,442	\$	537,698	\$	587,469	98%
ASSESSMENT - ON-ROLL EXCESS FEES		-		-		-	-
FUND BALANCE FORWARD		-		-			-
INTEREST REVENUE		-		-		459	100%
MISCELLANEOUS REVENUE				-	_	240	100%
TOTAL REVENUE		597,442		537,698		588,169	98%
EXPENDITURES							
ADMINISTRATIVE:							
BOARD OF SUPERVISORS SALARIES		12,000		5,000		4,600	38%
PAYROLL TAXES - FICA & FUTA		918		383		352	38%
PAYROLL SERVICE FEE		750		313		250	33%
MANAGEMENT CONSULTING SERVICES		31,380		13,075		10,460	33%
GENERAL ADMINISTRATIVE		3,765		1,569		1,255	33%
GENERAL MASS MAILING		1,000		417		-	0%
AUDITING		2,700		2,600		-	0%
ASSESSMENT ADMINISTRATION		6,800		6,800		6,800	100%
MISCELLANEOUS (print & bind, bank fees, misc supplies)		250		250		450	180%
REGULATORY AND PERMIT FEES		175		175		175	100%
LEGAL ADVERTISEMENTS		2,500		1,042		-	0%
ENGINEERING SERVICES		12,000		7,500		5,905	49%
LEGAL SERVICES		22,000		9,167		3,355	15%
WEBSITE DEVELOPMENT & HOSTING		2,015		2,015		2,015	100%
EMAIL		720		300		360	50%
LIABILITY INSURANCE		8,344		7,893		7,850	94%
MISCELLANEOUS SERVICES		500		208		213	43%
TOTAL ADMINISTRATIVE		107,817		58,705		44,039	41%

## General Fund

	FY 2022 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	% OF BUDGET
DEBT SERVICE ADMINISTRATION:				
TRUSTEE FEES	3,718	3,718	-	0%
DISSEMINATION AGENT	1,500	1,500	1,500	100%
ARBITRAGE	650	650	· -	0%
TRUST FUND ACCOUNTING	3,660	3,660	1,220	33%
TOTAL DEBT SERVICE ADMINISTRATION	9,528	9,528	2,720	29%
FIELD OPERATIONS:				
PROPERTY TAXES (Streetlights)	19,000	17,000	18,703	98%
ENTRY WALLS & MAINTENANCE	2,500	1,042	· -	0%
ELECTRICITY	7,500	3,125	1,573	21%
POND & LAKE MAINTENANCE	21,628	9,012	7,209	33%
MITIGATON MAINTENANCE	4,400	4,400	-	0%
LANDSCAPE MAINTENANCE	207,096	86,290	86,654	42%
LANDSCAPE RENEW & REPLENISHMENT	10,000	4,167	19,487	195%
LANDSCAPE IRRIGATION	8,600	3,583	3,804	44%
MISC FIELD EXP - REPAIRS, PRESSURE WASH & OTHER MISC	7,584	3,160	-	0%
SIGNAGE	250	104	-	0%
HOLIDAY DECORATIONS	10,250	10,250	10,750	105%
CAPITAL PROJECTS	90,000	37,277	46,728	52%
CONTINGENCY	4,471	1,863	450	10%
TOTAL FIELD OPERATIONS	393,279	181,272	195,357	50%
TOTAL EXPENDITURES BEFORE FUND BALANCE RESERVE	510,624	249,506	242,117	47%

## General Fund

	FY 2022 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	% OF BUDGET
RENEWAL & REPLACEMENT RESERVE	86,818	86,818		0%
TOTAL EXPENDITURES	597,442	336,324	242,117	47%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	201,374	346,053	
FUND BALANCE - BEGINNING INC. IN RESERVE FOR R&R FUND BALANCE FORWARD			701,538	- -
FUND BALANCE - ENDING	\$ -	\$ 201,374	\$ 1,047,591	\$ -

### Series 2016 Debt Service

		FY 2021 ADOPTED BUDGET		BUDGET YEAR-TO-DATE		ACTUAL YEAR-TO-DATE		% OF BUDGET	
REVENUE									
ASSESSMENTS ON-ROLL	\$	473,870	\$	426,483	\$	438,001		92%	
INTEREST - INVESTMENTS		- (10.055)		- (10.055)		7		100%	
DISCOUNT (ASSESSMENT)		(18,955)		(18,955)		-		0%	
TOTAL REVENUE		454,915	-	407,528		438,008		96%	
EXPENDITURES									
COUNTY COLLECTION FEES (ASSESSMENT)		9,477		-				0%	
INTEREST EXPENSE 2021		183,975		93,450		93,450		51%	
PRINCIPAL RETIREMENT - MAY 1, 2021		260,000		-		-		0%	
PREPAYMENT				-					
TOTAL EXPENDITURES		453,452		93,450		93,450		21%	
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		1,463		314,078		344,558			
OTHER FINANCING SOURCES (USES)									
BOND PROCEEDS		-		-		-		-	
TRANSFER IN (OUT)									
TOTAL OTHER FINANCING SOURCES (USES)	_	-		-		<u>-</u>		-	
FUND BALANCE - BEGINNING		-		-		364,419		364,419	
LESS FUND BALANCE FORWARD		- 1.162	Φ	214.050		-		-	
FUND BALANCE - ENDING	\$	1,463	\$	314,078	\$	708,977	\$	364,419	

a) Assessments on-roll budget reported at gross, budget year-to-date adjusted to net and actual assessments collected reported at net pending reconciliation of discount and collection fees from County.

# Stonebrier CDD Bank Reconciliation - Operating Account February 28, 2022

	Ba	ank United
Balance Per Bank Statement	\$	116,212.54
Less: Outstanding Checks		(1,797.50)
Adjusted Bank Balance	\$	114,415.04
Beginning Cash Balance Per Books	\$	136,939.85
Deposits		13.57
Cash Disbursements		(22,538.38)
Balance Per Books	\$	114,415.04

#### STONEBRIER CDD

#### CHECK REGISTER FY2022

DATE	CK NO.	PAYEE	DESCRIPTION	DEPOSITS	DISBURSMTS	BANK BALANCE
DATE	CK NO.	PAICE	DESCRIPTION	DEFOSITS	DISBORSWIS	161,790.79
10/01/2021	100121ACH2	TAMPA ELECTRIC	08/05-09/03/21- 19231 Sunlake Blvd		33.83	161,756.96
10/01/2021	100121ACH3	TAMPA ELECTRIC	08/05-09/03/21- 19420 Sunlake BI Irr		40.45	161,716.51
10/01/2021	100121ACH4	TAMPA ELECTRIC	08/05-09/03/21 19640 Sunlake Blvd- 3150 County Line Road W		55.86	161,660.65
10/01/2021	100121ACH5	TAMPA ELECTRIC	08/05-09/03/21-19599 Double Tree Way		120.87	161,539.78 144.281.70
10/01/2021	1516 1518	Yellowstone Landscape Vesta Property Services Inc	Landscape Maint - Oct (invoice dated 10/1/21) Street Signs		17,258.08 1,100.00	144,281.70 143,181.70
10/01/2021	1519	Innersync	ADA Website hosting		1,515.00	141.666.70
10/02/2021	1522	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2021/2022		175.00	141,491.70
10/04/2021	1520	U.S. Bank	Trustee Fees (9/01/2021-08/31/2022)		3,717.38	137,774.32
10/04/2021	100421ACH	TAMPA ELECTRIC	09/04-10/05/21- 19231 Sunlake Blvd-need invoice		126.38	137,647.94
10/06/2021	1521	Site Masters of Florida, LLC	remediated 2 depressionsremediated 2 depressions between 2913/2915 cypress bowl road		7,500.00	130,147.94
10/06/2021	100621ACH	GOOGLE INC.	Email		72.00	130,075.94
10/12/2021	1526	Yellowstone Landscape	Plan Installation		2,969.65	127,106.29
10/12/2021 10/12/2021	1527	Yellowstone Landscape	County Line Well Glavanized Repair/Irrigation Repairs Funds Transfer	100,000.00	352.46	126,753.83 226,753.83
10/12/2021	1528	DPEG M&C	CDD Mgmt - Oct	100,000.00	3.233.75	220,753.63
10/21/2021	1529	EGIS INSURANCE & RISK ADVISORS	Insurance FY 21/22		7,585.00	215,935.08
10/21/2021	1530	Yellowstone Landscape	oct irrig inspection repair		229.63	215,705.45
10/22/2021	102221ACH	ANALINA MEDINA	BOS MTg 10/22/21		184.70	215,520.75
10/22/2021	102221ACH1	BRADLEY CORNELIUS	BOS MTg 10/22/21		184.70	215,336.05
10/22/2021	102221ACH2	EMMANUEL RAMOS	BOS MTg 10/22/21		184.70	215,151.35
10/22/2021	102221ACH3	Innovative Employer Solutions	BOS MTg 10/22/21		203.00	214,948.35
10/22/2021	102221ACH4	Michael Kiely	BOS MTg 10/22/21		184.70	214,763.65
10/22/2021 10/25/2021	102221ACH5 1531	ZACHERY CAMPBELL Cardno, Inc.	BOS MTg 10/22/21 Prof services through 10/15/21		184.70 2,859.72	214,578.95 211,719.23
10/23/2021	1532	Yellowstone Landscape	new controller at woodside entrance		1.466.72	210,252,51
10/27/2021	1533	Steadfast Environmental	Routine Aquatic Maintenance (Nov)		1,802.35	208,450.16
10/28/2021	1534	HOPPING GREEN & SAMS, P.A.	General Prof Services Through 9/30/21		1,722.50	206,727.66
10/29/2021	1535	Yellowstone Landscape	Oct Irrigation Inspection Repair		70.00	206,657.66
10/29/2021	1536	Yellowstone Landscape	Landscape Maint - Oct (invoice dated 11/1/21)		17,258.08	189,399.58
10/29/2021	352			0.02		189,399.60
10/31/2021			Interest	16.91		189,416.51
10/31/2021			09/04-10/05/21- 19231 Sunlake Blvd	100,016.93	72,391.21	189,416.51
11/01/2021 11/01/2021	110121ACH1 110121ACH2	TAMPA ELECTRIC TAMPA ELECTRIC	09/04-10/05/21- 19231 Sunlake Blvd 9/4-10/05/21- 19420 Sunlake Bl Irr		35.03 55.74	189,381.48 189,325.74
11/01/2021	110121ACH2	TAMPA ELECTRIC	9/4-10/05/21-19420 Sulliake Bi III 9/4-10/05/21-19599 Double Tree Way		96.34	189,323.74
11/01/2021	110121ACH4	TAMPA ELECTRIC	9/4-10/05/21-19451 Sunlake BI Irr		118.70	189,110.70
11/01/2021	110121ACH5	TAMPA ELECTRIC	9/4-10/05/21- 3150 County Line Road W		52.28	189,058.42
11/02/2021	1537	DPFG M&C	CDD Mgmt - Nov		3,233.75	185,824.67
11/03/2021	110321ACH	TAMPA ELECTRIC	09/04-10/05/21- 19640 Sunlake Blvd		85.18	185,739.49
11/03/2021	1540	Nancy C. Millan, Tax Collector			18,702.63	167,036.86
11/04/2021	1541	DPFG M&C	Annual Website Services Fee		500.00	166,536.86
11/04/2021	1542	DPFG M&C	Annual Assessment Administration Fee FY 21/22		6,800.00	159,736.86
11/04/2021	1544 1545	DPFG M&C	Annual fee: Dissemination Agent		1,500.00 525.54	158,236.86 157.711.32
11/16/2021 11/19/2021	111921ACH	Yellowstone Landscape ANALINA MEDINA	Main line repair county line rd BOS MTG 11/19/21		184.70	157,711.32
11/19/2021	111921ACH1	BRADLEY CORNELIUS	BOS MTG 11/19/21		184.70	157,341.92
11/19/2021	111921ACH2	EMMANUEL RAMOS	BOS MTG 11/19/21		184.70	157,157.22
11/19/2021	111921ACH3	Innovative Employer Solutions	BOS MTG 11/19/21		203.00	156,954.22
11/19/2021	111921ACH4	Michael Kiely	BOS MTG 11/19/21		184.70	156,769.52
11/19/2021	111921ACH5	ZACHERY CAMPBELL	BOS MTG 11/19/21		184.70	156,584.82
11/22/2021	1546	HOPPING GREEN & SAMS, P.A.	General Prof Services Through 11/12/21		1,195.00	155,389.82
11/22/2021	1547	Vesta Property Services Inc	Billable Expenses: oct		212.96	155,176.86
11/22/2021	1548 11302021ACH	Yellowstone Landscape TAMPA ELECTRIC	Nov Irrigation Repair 10/06-11/03/21- 3150 County Line Road W		294.80 27.31	154,882.06 154.854.75
11/30/2021	11302021ACH	TAMPA ELECTRIC	10/06-11/03/21 - 19420 Sunlake Bl Irr		46.30	154,808.45
11/30/2021	113021ACH2	TAMPA ELECTRIC	10/06-11/03/21- 19640 Sunlake Blvd		79.19	154,729.26
11/30/2021	113021ACH3	TAMPA ELECTRIC	10/6-11/3/21- 19451 Sunlake BI Irr		80.17	154,649.09
11/30/2021	113021ACH4	TAMPA ELECTRIC	10/06-11/03/21- 19599 Double Tree Way		164.94	154,484.15
11/30/2021	1549	EGIS INSURANCE & RISK ADVISORS	Insurance FY 21/22-remaining bal		265.00	154,219.15
11/30/2021	1550	TreeTop Products Inc.	Madison Bench		1,689.10	152,530.05
11/30/2021	1551	Site Masters of Florida, LLC	Pipe/Road Repair/ Plug/Dewater Pipe		4,700.00	147,830.05
11/30/2021	113021ACH	GOOGLE INC.	Email		72.00	147,758.05
11/30/2021 11/30/2021			Interest	14.31 14.31	41,658.46	147,772.36 147,772.36
12/01/2021	1552	Illuminations Holiday Lighting	Holiday lighting decoration	14.31	5,375.00	147,772.36
12/01/2021	1553	Cardno, Inc.	Prof services through 11/26/21		1,735.40	140,661.96
12/01/2021	120121ACH	TAMPA ELECTRIC	10/06-11/03/21- 19231 Suniake Blvd		33.50	140,628.46
12/02/2021	1554	Site Masters of Florida, LLC	construction of slabs/benches		3,000.00	137,628.46
12/02/2021	1555	Heritage Harbor Golf & Country Club	Library Rental		450.00	137,178.46
12/03/2021	1556	Yellowstone Landscape	Irrigation Repairs-Nov		495.66	136,682.80
12/03/2021	1557	Yellowstone Landscape	Irrigation Repairs-Nov		231.58	136,451.22
12/03/2021	1558	Yellowstone Landscape DPFG M&C	Irrigation Repairs-Nov		137.39	136,313.83 133.080.08
12/06/2021 12/06/2021	1559 120621ACH	DPFG M&C GOOGLE INC.	CDD Mgmt - Dec Email		3,233.75 72.00	133,080.08 133,008.08
12/14/2021	1560	Site Masters of Florida, LLC	construction of slabs/benches		1,500.00	131,508.08
12/22/2021	1562	Yellowstone Landscape	2 Rotor zones		10,295.44	121,212.64
12/24/2021	122421ACH1	ANALINA MEDINA	BOS MTG 12/24/21		184.70	121,027.94
12/24/2021	122421ACH2	BRADLEY CORNELIUS	BOS MTG 12/24/21		184.70	120,843.24
12/24/2021	122421ACH3	Innovative Employer Solutions	BOS MTG 12/24/21		141.80	120,701.44
12/24/2021	122421ACH4	Michael Kiely	BOS MTG 12/24/21		184.70	120,516.74
12/27/2021	1561	Yellowstone Landscape	Forth Tourist		31,491.03	89,025.71
12/27/2021 12/28/2021	1563	Yellowstone Landscape	Funds Transfer pine bark mulch installation	100,000.00	18.589.00	189,025.71 170,436.71
12/28/2021 12/28/2021	1563 1564	Yellowstone Landscape Yellowstone Landscape	pine bark mulch installation  Landscape Maint - Jan 2022		18,589.00 17,258.08	170,436.71 153,178.63
12/28/2021	1564 123121ACH	Yellowstone Landscape GOOGLE INC.	Landscape Maint - Jan 2022 Email		17,258.08 72.00	153,178.63 153,106.63
12/31/2021			Interest	13.11	.2.00	153,119.74
12/31/2021				100,013.11	94,665.73	153,119.74
01/03/2022	10322ACH1	TAMPA ELECTRIC	11/4-12/6/21- 19231 Sunlake Blvd		34.17	153,085.57
01/03/2022	010322ACH2	TAMPA ELECTRIC	11/4-12/06/21- 19599 Double Tree Way		111.79	152,973.78
01/03/2022	010322ACH3	TAMPA ELECTRIC	11/4-12/06/21 - 19420 Sunlake BI Irr		37.96	152,935.82
01/03/2022 01/03/2022	010322ACH4 010322ACH5	TAMPA ELECTRIC TAMPA ELECTRIC	11/4-12/06/21- 19451 Sunlake BI Irr 11/04-12/06/21- 3150 County Line Road W		10.78 23.35	152,925.04 152,901.69
01/03/2022	010322ACH5 010322ACH6	TAMPA ELECTRIC TAMPA ELECTRIC	11/04-12/06/21- 3150 County Line Road W 11/4-12/06/21- 19640 Sunlake Blvd		136.08	152,765.61
01/03/2022	1565	Steadfast Environmental	Routine Aquatic Maintenance (Jan 22)		1,802.35	150,963.26

#### STONEBRIER CDD

#### CHECK REGISTER FY2022

DATE	CK NO.	PAYEE	DESCRIPTION	DEPOSITS	DISBURSMTS	BANK BALANCE
01/04/2022	1566	DPFG M&C	CDD Mgmt -Jan 2022		3,233.75	147,729.51
01/05/2022	1567	Cardno, Inc.	Professional Svc thru 12/31/21		1,310.00	146,419.51
01/05/2022			Deposit	240.36		146,659.87
01/11/2022	1569	Steadfast Environmental	Routine Aquatic Maintenance (Pond Spraying) December 2021		1,802.35	144,857.52
01/17/2022	1570	Illuminations Holiday Lighting	Holiday lighting decoration for Stonebrier		5,375.00	139,482.52
01/17/2022	1571	FLORIDA FIELD SERVICES GROUP LLC	Remove Park Bench for Safety Concerns		150.00	139,332.52
01/20/2022	1583	Kutak Rock LLP	Professional Legal Services Rendered		1,071.00	138,261.52
01/28/2022	012822ACH1	ANALINA MEDINA	BOS MTG 1/28/22		184.70	138,076.82
01/28/2022	012822ACH2	BRADLEY CORNELIUS	BOS MTG 1/28/22		184.70	137,892.12
01/28/2022	012822ACH3	EMMANUEL RAMOS	BOS MTG 1/28/22		184.70	137,707.42
01/28/2022	012822ACH4	Innovative Employer Solutions	BOS MTG 1/28/22		203.00	137,504.42
01/28/2022	012822ACH5	Michael Kiely	BOS MTG 1/28/22		184.70	137,319.72
01/28/2022	012822ACH	ZACHERY CAMPBELL	BOS MTG 1/28/22		184.70	137,135.02
01/31/2022	1580	Yellowstone Landscape	Irrigation Enhancement Repairs - Jan 2022		213.83	136,921.19
01/31/2022			Interest	18.66		136,939.85
01/31/2022				259.02	16,438.91	136,939.85
02/01/2022	1579	Steadfast Environmental	Routine Aquatic Maintenance (FEB 22)		1,802.35	135,137.50
02/01/2022	1581	Vesta Property Services Inc	concrete haul away		450.00	134,687.50
02/02/2022	020222ACH1	TAMPA ELECTRIC	12/07/22-01/06/22 3150 County Line Road W		41.67	134,645.83
02/02/2022	020222ACH2	TAMPA ELECTRIC	12/07/21-01/06/22 19599 Double Tree Way		118.46	134,527.37
02/02/2022	022222ACH3	TAMPA ELECTRIC	12/07/21-01/06/22- 19231 Sunlake Blvd		40.12	134,487.25
02/02/2022	020222ACH4	TAMPA ELECTRIC	12/07/21-01/06/22- 19420 Sunlake BI Irr		42.99	134,444.26
02/02/2022	020222ACH5	TAMPA ELECTRIC	12/07/21-01/06/22- 19640 Sunlake Blvd		142.47	134,301.79
02/03/2022	020322ACH	TAMPA ELECTRIC	12/07/21-01/06/22- 19451 Sunlake BI Irr		146.24	134,155.55
02/08/2022	1584	Yellowstone Landscape	Monthly Landscape Maintenance Feb 2022		17,258.08	116,897.47
02/10/2022	02102022ACH	GOOGLE INC.	Email Summary for Jan 1, 2022 - Jan 31,2022		72.00	116,825.47
02/23/2022	1585	FLORIDA FIELD SERVICES GROUP LLC	storage, repair of bench		400.00	116,425.47
02/23/2022	1586	Yellowstone Landscape	bridge and annual enahncements		897.50	115,527.97
02/25/2022	2/25/22	Innovative Employer Solutions	BOS MTG Feb Meeting		203.00	115,324.97
02/25/2022	2/25/22	EMMANUEL RAMOS	BOS MTG Feb Meeting		184.70	115,140.27
02/25/2022	2/25/22	Michael Kiely	BOS MTG Feb Meeting		184.70	114,955.57
02/25/2022	2/25/22	ZACHERY CAMPBELL	BOS MTG Feb Meeting		184.70	114,770.87
02/25/2022	2/25/22	BRADLEY CORNELIUS	BOS MTG Feb Meeting		184.70	114,586.17
02/25/2022	2/25/22	ANALINA MEDINA	BOS MTG Feb Meeting		184.70	114,401.47
02/28/2022			Interest	13.57		114,415.04
				13.57	22,538,38	114,415,04

# Stonebrier Community Development District

Financial Statements (Unaudited)

Preliminary

Period Ending January 31, 2021

## Stonebrier CDD Balance Sheet January 31, 2021

	GENERAL FUND		DEBT SERVICE FUND 2016		 TOTAL
ASSETS:					
BU OPERATING	\$	136,758	\$	-	\$ 136,758
INVESTMENTS:					
BU MMK ACCOUNT		1,258,518		-	1,258,518
BU MMK		104,282		-	104,282
REVENUE		-		45,633	45,633
RESERVE		-		222,719	222,719
PREPAYMENT		-		955	955
DUE FROM OTHER FUNDS		-		436,550	436,550
DS PYMT IN TRANSIT		-		-	-
ASSESSMENTS RECEIVABLE		19,145		14,276	33,420
DEPOSITS		-		-	-
PREPAID ITEMS		3,593		_	3,593
ACCOUNTS RECEIVABLE		-			-
DEPOSITS		873		_	873
TOTAL ASSETS	\$	1,523,169	\$	720,133	\$ 2,243,302
			-		
<u>LIABILITIES</u>					
ACCOUNTS PAYABLE		1,054		-	1,054
ACCRUED EXPENSES		-		-	-
DUE TO OTHER FUNDS		436,550		-	436,550
DEFERRED REVENUE		19,145		14,276	33,420
FUND BALANCE:					
NON SPENDABLE (Deposits)		4,467		-	4,467
ASSIGNED:					
OPERATING CAPITAL		85,104		-	85,104
REPLACEMENT & RENEWAL		509,122		_	509,122
UNASSIGNED		467,728		_	467,728
		,			
RESERVED FOR DEBT SERVICE		_		705,857	705,857
				,	, . , .
TOTAL LIABILITIES & FUND BALANCE	\$	1,523,169	\$	720,133	\$ 2,243,302

Note: GASB 34 government wide financial statements are available in the annual independent audit of the District. The audit is available on the website and upon request.

## General Fund

	A	FY 2022 DOPTED UDGET	BUDGET YEAR-TO-DATE		ACTUAL YEAR-TO-DATE		VARIANCE FAVORABLE (UNFAVORABLE)	
REVENUE								
ASSESSMENT - ON ROLL	\$	597,442	\$	238,977	\$	583,287	\$	344,310
ASSESSMENT - ON-ROLL EXCESS FEES		-		-		-		-
FUND BALANCE FORWARD		-		_				-
INTEREST REVENUE		-		-		385		385
MISCELLANEOUS REVENUE		-		-		240		240
TOTAL REVENUE		597,442		238,977		583,912		344,935
EXPENDITURES								
ADMINISTRATIVE:								
BOARD OF SUPERVISORS SALARIES		12,000		4,000		3,600		400
PAYROLL TAXES - FICA & FUTA		918		306		275		31
PAYROLL SERVICE FEE		750		250		200		50
MANAGEMENT CONSULTING SERVICES		31,380		10,460		10,460		_
GENERAL ADMINISTRATIVE		3,765		1,255		1,255		-
GENERAL MASS MAILING		1,000		333		-		333
AUDITING		2,700		2,600		-		2,600
ASSESSMENT ADMINISTRATION		6,800		6,800		6,800		-
MISCELLANEOUS (print & bind, bank fees, misc supplies)		250		250		450		(200)
REGULATORY AND PERMIT FEES		175		175		175		-
LEGAL ADVERTISEMENTS		2,500		833		-		833
ENGINEERING SERVICES		12,000		7,500		5,905		1,595
LEGAL SERVICES		22,000		7,333		2,266		5,067
WEBSITE DEVELOPMENT & HOSTING		2,015		2,015		2,015		-
EMAIL		720		240		360		(120)
LIABILITY INSURANCE		8,344		7,893		7,850		43
MISCELLANEOUS SERVICES		500		167		213		(46)
TOTAL ADMINISTRATIVE		107,817		52,411		41,824		10,587

## General Fund

	FY 2022			VARIANCE
	ADOPTED	BUDGET	ACTUAL	<b>FAVORABLE</b>
	BUDGET	YEAR-TO-DATE	YEAR-TO-DATE	(UNFAVORABLE)
DEBT SERVICE ADMINISTRATION:				
TRUSTEE FEES	3,718	3,718	-	3,718
DISSEMINATION AGENT	1,500	1,500	1,500	-
ARBITRAGE	650	650	· -	650
TRUST FUND ACCOUNTING	3,660	3,660	1,220	2,440
TOTAL DEBT SERVICE ADMINISTRATION	9,528	9,528	2,720	6,808
FIELD OPERATIONS:				
PROPERTY TAXES (Streetlights)	19,000	17,000	18,703	(1,703)
ENTRY WALLS & MAINTENANCE	2,500	833	-	833
ELECTRICITY	7,500	2,500	1,317	1,183
POND & LAKE MAINTENANCE	21,628	7,209	5,407	1,802
MITIGATON MONITORING	-	-	-	-
MITIGATON MAINTENANCE	4,400	4,400	-	4,400
LANDSCAPE MAINTENANCE	207,096	69,032	69,396	(364)
LANDSCAPE RENEW & REPLENISHMENT	10,000	3,333	18,589	(15,256)
LANDSCAPE IRRIGATION	8,600	2,867	3,804	(937)
MISC FIELD EXP - REPAIRS, PRESSURE WASH & OTHER MISC	7,584	2,528	-	2,528
SIGNAGE	250	83	-	83
HOLIDAY DECORATIONS	10,250	10,250	10,750	(500)
CAPITAL PROJECTS	90,000	37,277	45,887	(8,610)
CONTINGENCY	4,471	1,490	450	1,040
TOTAL FIELD OPERATIONS	393,279	158,803	174,303	(15,500)
TOTAL EXPENDITURES BEFORE FUND BALANCE RESERVE	510,624	220,742	218,847	1,895

## General Fund

	FY 2022			VARIANCE
	ADOPTED	BUDGET	ACTUAL	<b>FAVORABLE</b>
	BUDGET	YEAR-TO-DATE	YEAR-TO-DATE	(UNFAVORABLE)
RENEWAL & REPLACEMENT RESERVE	86,818	86,818		86,818
TOTAL EXPENDITURES	597,442	307,560	218,847	88,713
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(68,583)	365,064	
FUND BALANCE - BEGINNING			701,357	
INC. IN RESERVE FOR R&R			-	-
FUND BALANCE FORWARD	-	-	-	-
FUND BALANCE - ENDING	\$ -	\$ (68,583)	\$ 1,066,421	\$ -

a) Annual Budget reported at Gross, Prorated Budget adjusted to Net and Actual is reported at Net. Prorated Budget is adjusted to net and reflects the following percentage of the Annual Budget for the respective reporting period: November = 10%, December = 60%, January = 70%, February = 80%, March = 90% and April = 100%. Assessments become delinquent on April 1st.

## Series 2016 Debt Service

	Al	TY 2021 DOPTED UDGET	JDGET -TO-DATE	CTUAL R-TO-DATE	FAV	RIANCE 'ORABLE 'VORABLE)
REVENUE						
ASSESSMENTS ON-ROLL	\$	473,870	\$ 473,870	\$ 434,883	\$	(38,987)
INTEREST - INVESTMENTS		-	-	6		6
DISCOUNT (ASSESSMENT)		(18,955)	(18,955)	-		18,955
TOTAL REVENUE		454,915	454,915	434,889		(20,026)
EXPENDITURES  COUNTY COLLECTION FEES (ASSESSMENT) INTEREST EXPENSE 2021 PRINCIPAL RETIREMENT - MAY 1, 2021 PREPAYMENT TOTAL EXPENDITURES		9,477 183,975 260,000 - 453,452	93,450 - - - 93,450	93,450 - - - 93,450		
TOTAL EATERDITURES		755,752	75,450	73,430		•
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		1,463	361,465	341,439		(20,026)
OTHER FINANCING SOURCES (USES) BOND PROCEEDS TRANSFER IN (OUT)		-	- -	- -		- -
TOTAL OTHER FINANCING SOURCES (USES)		-	-	-		-
FUND BALANCE - BEGINNING LESS FUND BALANCE FORWARD		- -	- -	364,419 -		364,419
FUND BALANCE - ENDING	\$	1,463	\$ 361,465	\$ 705,857	\$	344,392

a) Assessments on-roll budget reported at gross, budget year-to-date adjusted to net and actual assessments collected reported at net pending reconciliation of discount and collection fees from County.

# Stonebrier CDD Bank Reconciliation - Operating Account January 31, 2021

	Ba	Bank United	
Balance Per Bank Statement	\$	204,625.15	
Less: Outstanding Checks		(67,866.80)	
Adjusted Bank Balance	\$	136,758.35	
Beginning Cash Balance Per Books	\$	152,938.24	
Deposits		259.02	
Cash Disbursements		(16,438.91)	
Balance Per Books	\$	136,758.35	

#### STONEBRIER CDD

#### CHECK REGISTER FY2022

DATE	CK NO.	PAYEE	DESCRIPTION	DEPOSITS D	ISBURSMTS	BANK BALANCE
DATE	CK NO.	PAICE	DESCRIPTION	DEFOSITS D	ISBURSWIS	161,790.79
10/01/2021	100121ACH1	Tampa Electric	08/05-09/03/21 19640 Sunlake Blvd		19.39	161,771.40
10/01/2021	100121ACH2	Tampa Electric	08/05-09/03/21- 19231 Sunlake Blvd		33.83	161,737.57
10/01/2021	100121ACH3	Tampa Electric	08/05-09/03/21- 19420 Sunlake BI Irr		40.45	161,697.12
10/01/2021	100121ACH4	Tampa Electric	08/05-09/03/21 19640 Sunlake Blvd- 3150 County Line Road W		55.86	161,641.26
10/01/2021	100121ACH5	Tampa Electric	08/05-09/03/21-19599 Double Tree Way		120.87	161,520.39
10/01/2021	100121ACH6	Tampa Electric	08/05-09/03/21-19451 Sunlake BI Irr		162.11	161,358.28
10/01/2021	1516	Yellowstone Landscape	Landscape Maint - Oct (invoice dated 10/1/21)		17,258.08	144,100.20
10/01/2021	1518	Vesta Property Services Inc	Street Signs		1,100.00	143,000.20
10/01/2021	1519	Innersync	ADA Website hosting		1,515.00	141,485.20
10/02/2021	1522	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2021/2022		175.00	141,310.20
10/04/2021	1520	U.S. Bank	Trustee Fees (9/01/2021-08/31/2022)		3,717.38	137,592.82
10/04/2021	100421ACH	Tampa Electric	09/04-10/05/21- 19231 Sunlake Blvd-need invoice		126.38	137,466.44
10/06/2021	1521	Site Masters of Florida, LLC	remediated 2 depressionsremediated 2 depressions between 2913/2915 cypress bowl road		7,500.00	129,966.44
10/06/2021	100621ACH	GOOGLE INC.	Email		72.00	129,894.44
10/12/2021	1526	Yellowstone Landscape	Plan Installation		2,969.65	126,924.79
10/12/2021	1527	Yellowstone Landscape	County Line Well Glavanized Repair/Irrigation Repairs		352.46	126,572.33
10/12/2021			Funds Transfer	100,000.00		226,572.33
10/12/2021	1528	DPFG M&C	CDD Mgmt - Oct		3,233.75	223,338.58
10/21/2021	1529	EGIS Insurance & Risk Advisors	Insurance FY 21/22		7,585.00	215,753.58
10/21/2021	1530	Yellowstone Landscape	oct irrig inspection repair		229.63	215,523.95
10/22/2021	102221ACH	Analina Medina	BOS MTg 10/22/21		184.70	215,339.25
10/22/2021	102221ACH1	Bradley Cornelius	BOS MTg 10/22/21		184.70	215,154.55
10/22/2021	102221ACH2	Emmanuel Ramos	BOS MTg 10/22/21		184.70	214,969.85
10/22/2021	102221ACH3	Innovative Employer Solutions	BOS MTg 10/22/21		203.00	214,766.85
10/22/2021	102221ACH4	Michael Kiely	BOS MTg 10/22/21		184.70	214,582.15
10/22/2021	102221ACH5	Zachery Campbell	BOS MTg 10/22/21		184.70	214,397.45
10/25/2021	1531	Cardno, Inc.	Prof services through 10/15/21		2,859.72	211,537.73
10/27/2021	1532	Yellowstone Landscape	new controller at woodside entrance		1,466.72	210,071.01
10/27/2021	1533	Steadfast Environmental	Routine Aquatic Maintenance (Nov)		1,802.35	208,268.66
10/28/2021	1534	Hopping Green & Sams, P.A.	General Prof Services Through 9/30/21		1,722.50	206,546.16
10/29/2021	1535	Yellowstone Landscape	Oct Irrigation Inspection Repair		70.00	206,476.16
10/29/2021	1536	Yellowstone Landscape	Landscape Maint - Oct (invoice dated 11/1/21)		17,258.08	189,218.08
10/29/2021	352			0.02		189,218.10
10/31/2021 10/31/2021			Interest	16.91 100.016.93	72,572.71	189,235.01 189,235.01
	4404044014	Town Plants	09/04-10/05/21- 19231 Sunlake Blvd	100,016.93		
11/01/2021	110121ACH1 110121ACH2	Tampa Electric	9/4-10/05/21- 19231 Suniake Bivo		35.03 55.74	189,199.98
11/01/2021	110121ACH2 110121ACH3	Tampa Electric Tampa Electric	9/4-10/05/21- 19420 Sunlake BI Irr 9/4-10/05/21-19599 Double Tree Way			189,144.24
11/01/2021 11/01/2021	110121ACH3 110121ACH4	Tampa Electric Tampa Electric	9/4-10/05/21-19599 Double Free Way 9/4-10/05/21-19451 Sunlake BI Irr		96.34 118.70	189,047.90 188 929 20
11/01/2021	110121ACH4 110121ACH5	Tampa Electric	9/4-10/05/21- 3150 County Line Road W		52.28	188,876.92
11/02/2021	1537	DPFG M&C	CDD Mgmt - Nov		3,233.75	185.643.17
11/03/2021	110321ACH	Tampa Electric	09/04-10/05/21- 19640 Sunlake Blvd		85.18	185,557.99
11/03/2021	1540	Nancy C. Millan, Tax Collector	03/04-10/03/21-13040 Sulliake bivu		18.702.63	166.855.36
11/04/2021	1541	DPFG M&C	Annual Website Services Fee		500.00	166,355.36
11/04/2021	1542	DPFG M&C	Annual Assessment Administration Fee FY 21/22		6,800.00	159,555.36
11/04/2021	1544	DPFG M&C	Annual fee: Dissemination Agent		1,500.00	158,055.36
11/16/2021	1545	Yellowstone Landscape	Main line repair county line rd		525.54	157,529.82
11/19/2021	111921ACH	Analina Medina	BOS MTG 11/19/21		184.70	157,345.12
11/19/2021	111921ACH1	Bradley Cornelius	BOS MTG 11/19/21		184.70	157,160.42
11/19/2021	111921ACH2	Emmanuel Ramos	BOS MTG 11/19/21		184.70	156,975.72
11/19/2021	111921ACH3	Innovative Employer Solutions	BOS MTG 11/19/21		203.00	156,772.72
11/19/2021	111921ACH4	Michael Kiely	BOS MTG 11/19/21		184.70	156,588.02
11/19/2021	111921ACH5	Zachery Campbell	BOS MTG 11/19/21		184.70	156,403.32
11/22/2021	1546	Hopping Green & Sams, P.A.	General Prof Services Through 11/12/21		1,195.00	155,208.32
11/22/2021	1547	Vesta Property Services Inc	Billable Expenses: oct		212.96	154,995.36
11/22/2021	1548	Yellowstone Landscape	Nov Irrigation Repair		294.80	154,700.56
11/30/2021	11302021ACH	Tampa Electric	10/06-11/03/21- 3150 County Line Road W		27.31	154,673.25
11/30/2021	113021ACH1	Tampa Electric	10/06-11/03/21 - 19420 Sunlake BI Irr		46.30	154,626.95
11/30/2021	113021ACH2	Tampa Electric	10/06-11/03/21- 19640 Sunlake Blvd		79.19	154,547.76
11/30/2021	113021ACH3	Tampa Electric	10/6-11/3/21- 19451 Sunlake Bl Irr		80.17	154,467.59
11/30/2021	113021ACH4	Tampa Electric	10/06-11/03/21- 19599 Double Tree Way		164.94	154,302.65
11/30/2021	1549	EGIS Insurance & Risk Advisors	Insurance FY 21/22-remaining bal		265.00	154,037.65
11/30/2021	1550	TreeTop Products Inc.	Madison Bench		1,689.10	152,348.55
11/30/2021	1551	Site Masters of Florida, LLC	Pipe/Road Repair/ Plug/Dewater Pipe		4,700.00	147,648.55
11/30/2021	113021ACH	Google, Inc.	Email		72.00	147,576.55
11/30/2021			Interest	14.31		147,590.86
11/30/2021				14.31	41,658.46	147,590.86
12/01/2021	1552	Illuminations Holiday Lighting	Holiday lighting decoration		5,375.00	142,215.86
12/01/2021	1553	Cardno, Inc.	Prof services through 11/26/21		1,735.40	140,480.46
12/01/2021	120121ACH	Tampa Electric	10/06-11/03/21- 19231 Sunlake Blvd		33.50	140,446.96
12/02/2021	1554	Site Masters of Florida, LLC	construction of slabs/benches		3,000.00	137,446.96
12/02/2021	1555	Heritage Harbor Golf & Country Club	Library Rental		450.00	136,996.96
12/03/2021	1556	Yellowstone Landscape	Irrigation Repairs-Nov		495.66	136,501.30
12/03/2021	1557	Yellowstone Landscape	Irrigation Repairs-Nov		231.58	136,269.72
12/03/2021	1558	Yellowstone Landscape	Irrigation Repairs-Nov		137.39	136,132.33
12/06/2021	1559	DPFG M&C	CDD Mgmt - Dec		3,233.75	132,898.58
12/06/2021	120621ACH	Google, Inc.	Email		72.00	132,826.58
12/14/2021	1560	Site Masters of Florida, LLC	construction of slabs/benches		1,500.00	131,326.58
12/22/2021	1562	Yellowstone Landscape	2 Rotor zones		10,295.44	121,031.14
12/24/2021	122421ACH1	Analina Medina	BOS MTG 12/24/21		184.70	120,846.44
12/24/2021	122421ACH2	Bradley Cornelius	BOS MTG 12/24/21		184.70	120,661.74
12/24/2021	122421ACH3	Innovative Employer Solutions	BOS MTG 12/24/21		141.80	120,519.94
12/24/2021	122421ACH4	Michael Kiely	BOS MTG 12/24/21		184.70	120,335.24
12/27/2021	1561	Yellowstone Landscape			31,491.03	88,844.21
12/27/2021			Funds Transfer	100,000.00		188,844.21
12/28/2021	1563	Yellowstone Landscape	pine bark mulch installation		18,589.00	170,255.21
12/28/2021	1564	Yellowstone Landscape	Landscape Maint - Jan 2022		17,258.08	152,997.13
12/31/2021	123121ACH	Google, Inc.	Email		72.00	152,925.13
12/31/2021			Interest	13.11		152,938.24
12/31/2021				100,013.11	94,665.73	152,938.24



Signs of Tampa Bay LLC dba Signarama New Tampa 1917 Passero Ave Lutz, FL 33559 (813) 994-0101

ESTIMATE EST-14744

www.signarama-newtampa.com

Payment Terms: Cash Customer

**Installed:** DPFG Management Consulting

Lutz, FL 33558

US

21550 County Line Rd W

**Created Date: 2/22/2022** 

**DESCRIPTION:** Stonebriar EMC's at Exits

Bill To: DPFG Management Consulting

250 International Pkwy

Ste 280

Lake Mary, FL 32746

US

Requested By: Brent Henman Salesperson: Jeremiah Hoch

Email: BHenman@DPFGMC.com Email: jeremiah@signarama-newtampa.com

Work Phone: (407) 683-0480 Work Phone: 813-994-0101 x 112

		Cell Phone: 813-59	974328	
NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	16mm Digital LED EMC's  LED Pixel Pitch: 16.0mm  Matrix Size: 60 x 90  Viewing Area: 3' 1 13/16" x 4' 8 11/16"  Cabinet Size: 3' 1 13/16" x 4' 8 11/16" x 6 11/16"  Color: RGB  Color Processing: RGB 281 Trillion Levels-M  LED's per pixel: Red: 1 Green: 1 Blue: 1  Total # of LED's: 162000  Character Size: 4.4 Inches  # of Lines/Char. Line: 8 line(s), 15 characters  Brightness: 10000 NIT's (+-5%)  Viewing Angle: 140 Degrees Horizontal  Display Configuration: Single Face (1 Cabinet - M. Maintenance Door: Front  Cabinet Design: Module  Display Net Weight: 187.96 lbs. per face (+/- 10%)  Ventilation: Rear Vent  AC Power Required: Single Phase 120V or 240V 5  Warranty*: 5 Year Parts Warranty  (Cell Modem carries manufacturer warranty of 1 year)  Communication*: Cell Modem + 5 Year Data < 30	) :0/60Hz- To be provided by ot	\$10,174.586	\$50,872.93

Signs installed on Single Pole with Footer per Engineering Specifications Customer is responsible to have a deicated electric circuit ran to each sign location with junciotn box for Signarama to tie into. Electrician should install a breker at the junction box as well. 2 **Engineering Drawings** \$250.00 \$250.00 This quote was prepared utilizing the experience and standards of Signs of Tampa Bay. The specifications outlined in this proposal and included in the attached conceptual drawings will be subject to final scrutiny by an authorized engineering firm. Final stamped engineering drawing specifications can differ and can change final design requirements, manufacturing and installation costs. Those final cost adjustments, if any, will be presented to the client prior to manufacturing for final approval. 3 Permit Acquisition \$550.00 \$550.00 These charges are a reasonable estimation of standard charges but are subject to modification. If additional administrative time (Including: Additional trips to meet the inspectors on site) are required these will be added to the final invoice. Permit Fee 4 \$0.00 \$0.00 To be billed upon final invoice. 5 Installation \$15,770,75 \$15,770.75 MONUMENT SIGN INSTALLATION-Installation of the depicted monument sign(s) in accordance with the ordinances and engineering codes of the governing municipality. All items apply unless otherwise noted in estimate. Electrical by others All pricing based on standard soil conditions. All pricing is based on information provided at time of estimate. Pricing is subject to adjustment if additional information is forthcoming or specifications change. All pricing is based on work being done concurrently during normal business hours (8:30 am till 5:30 pm) unless otherwise noted. If work is required to be done at off hours than additional costs will be forwarded for approval prior to installation. All pricing includes public utility clearance check, digging of footer(s), setting of steel support pole (s), county inspection of footer(s) prior to pouring of concrete, pouring of concrete, installation and attachment of finished sign over steel support structure, and final electrical connection. Unless otherwise noted. The size and number of foundations, amount of concrete, diameter of steel pole(s) are a reasonable estimation and the cost is subject to modification once final stamped engineering is obtained and will be reflected on the final invoice. We are not liable for any damage to landscaping and it will be the customers responsibility to repair and/or replace landscaping. We are not responsible for any unforeseen underground obstructions (IE: Concrete, rock, and

- etc). Removal of underground obstructions is additional to the contract amount.
- We are note responsible for dewatering (IE: Well Points)
- We are not responsible for any weather delays caused by inclement weather.
- Customers is responsible to provide free and clear access to the area where the sign is to be
  installed. Any delays due to the access issues will be additional to the contract amount and will be
  included on the final invoice.
- Customer is responsible to provide a dedicated 20 amp 110 v circuit within 6' of the sign location.
- Customer is responsible to provide a time clock on the sign circuit.
- Customer is responsible to mark the sign breaker. Failure to do so will cause inspection to fail and customer will be responsible for re-inspection fees, labor, and materials to have the sign re-inspected.

- Customer is responsible to mark all private utilities.
- Removal of excess soil from the installation site after digging of foundation hole is the responsibility of the customer.
- We will not be liable for any subsequent damages, consequential damages, or otherwise.

We are professionals utilizing reasonable care and caution. We are not responsible for any damage to the work area caused by the installation of the sign.

All Prices quoted are valid for 30 days from the date of stated on the quotation. The minimum price for an order is \$85.00.

Invoices & Cancellation of Orders: Signs of Tampa Bay (Vendor) prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After commencement of your order (the point at which materials are ordered and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading; Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign a proof prior to our commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence the work. You are solely responsible for the content of the proof once it has been signed. Vendor's Liability: Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor. Terms of Payment: Upon ordering, 50% deposit is required on any order over \$150.00. If the order is less than \$150.00, customer must pay in full. Your balance will be due upon completion, delivery and/or installation. Any payment with a credit card will be subject to a 3% convenience fee. We gladly will accept payment by cash, check, or ACH to avoid such fees. Vendor may, at its sole discretion, extend credit terms to you upon approval. Collection Procedures: Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per month, or the maximum rate allowable by law, is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees. If a payment is made by check and the check is returned or stopped, there will be an additional \$35 fee per check added to the invoice. Customer's Acceptance of Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. For exterior signage if balance is not paid, it is understood that we have the right to re-enter the property to take down and pick up all signs specified in the contract; all signs are sole property of Signs of Tampa Bay until payment is received. Lost or Substantially Forgotten Work: If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customers will be billed and responsible for payment for work that has been completed.

Photos and Videos: From time to time, Signarama New Tampa will take photographs and/or videos, during installation and surveys, at the customer site/property. These photos may include but are not exclusive to Signarama employees, products, and/or services offered by us. These photos and/or

Subtotal:	\$67,443.68
Taxes:	\$4,721.06
Grand Total:	\$72,164.74
Deposit Required:	\$36,082.37

videos are the sole property of Signarama New Tampa and may be used for social media posts, publications, website advertisements, and marketing purposes. Unless otherwise written, release and consent will remain in effect until written documentation is submitted withdrawing the authorization. Customers will not receive any monetary compensation.

Thank you for your business - We appreciate it very much.





# **LED** message center specifications:

3' 2" x 4' 8" overall dimensions 3' 2" x 4' 8" screen area (borderless cabinet design) 60 x 90 matrix 16mm pitch

